

# Ermington Parish Council

All members of Ermington Parish Council are hereby summoned to attend an Ermington Parish Council Meeting on **Tuesday 4 March 2025** at **7.30 pm** to be held in Ermington Store and More for the purpose of transacting the following business.

Members of the public are welcome to attend.

Teresa Drew  
Clerk to Parish Council

Date: 26 February 2025

## AGENDA

1. Accept apologies for absence
2. Declarations of members' interest(s) in respect of any item on this agenda. *Members are also reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at South Hams District Council, within 28 days of the change.*
3. Parish Council has one co-option vacancy - to consider any applications and vote on their co-option.
4. Report from Devon County Councillor Dan Thomas
5. Report from District Councillor Alison Dewynter
6. Public Open Forum - Questions and comments from members of the public to Parish Councillors, County & District Councillors Fifteen minutes designated for public participation, with a member of public speaking for not more than 5 minutes After the public open forum members of the public are asked to respect the fact, this is a meeting to conduct council business after which the public may not speak – thank you.
7. Agree the presentation to be made by the Parish Council to the SHDC Development Management Committee in connection with the Pet Crematorium application - Goodman's Pet Cremations L.T.D Planning App :3703/24/FUL
8. Resolve to approve the Parish Council Meeting minutes of 4 February 2025 (as previously circulated)
9. Ermington Village Fund request for a grant and to work with the Parish Council for events during the year
10. Development of the recreational ground + creation of Nature Trail – Ermington Environmental
11. Planning - *Councillors to view planning applications on SHDC website prior to meeting. To comply with consultation time limits, planning applications received after agenda publication may be considered at the meeting and any recommendations ratified at the subsequent meeting.*

### **Planning Decision**

Planning Reference: 4091/24/ARC

Site Address: Parsonage Farm, Town Hill, Ermington, PL21 9LR

Description: Application for approval of details reserved by condition 6 (Hard & Soft Landscape Scheme) of planning consent 2026/21/FUL

Decision: Discharge of Condition Approved

Planning Reference: 0035/25/ARC

Site Address: Tallet Meadow Farm, Ermington, PL21 9NG

Description: Application for approval of details reserved by condition 5 (Hard & Soft Landscaping) to planning consent 3161/23/FUL

Decision: Discharge of Condition Approved

Planning Reference: 3012/24/FUL Full Planning Application

Site Address: Land At SX 608 544, Ivybridge

Description: Change of use of land from agricultural to mixed, agricultural and equestrian together with siting of a stable block (retrospective)

Decision: Conditional Approval

12. Finance

(i) To note bank balances –

Lloyds Bank Business Account bank statement as at 9 January 2025: **£26,835.03**  
 Lloyds Bank Treasurers Account bank statement as at 13 February 2025: **£875.31**  
 NatWest Bank Business Reserve Account as at 31 January 2025: **£70,471.17**

(ii) Receipts – £22.77 bank interest Lloyds Bank Business Bank Instant  
 £79.36 bank interest NatWest Business Reserve

(iii) Payments – resolve to make the following payments:

Description	Gross	VAT	Net
Parish Clerk – February 2025 salary	£667.80	-	-
HMRC – Parish Clerk	£166.80	-	-
DB Computer Repairs – maintenance of parish council website February 2025	£45.00	-	-
Ivybridge and District Association of Local Councils – annual subscription	£7.00	-	-
Source for Business – 8 January – 12 February 2025 water bill for Reading Rooms (DD)	£24.73	-	-

(iv) To approve the Financial Statement and Earmarked Reserves

**Financial Statement**

Lloyds Bank Business Account bank statement as at 9 January 2025: **£26,835.03**  
 Lloyds Bank Treasurers Account bank statement as at 13 February 2025: **£875.31**  
 NatWest Bank Business Reserve Account as at 31 January 2025: **£70,471.17**

Less: any unrepresented payments: - **-£250.00** 001588  
**-£119.33** 001603

**Total Funds = £97,812.18**

**Earmarked Reserves**

Repairs to Reading Rooms, Ermington **-£500**  
 A3121 - speed reduction from 40 mph to 30 mph etc. **-£10,000**

**Total uncommitted Funds = £87,312.18**

(v) To review spending and income to date, against budget 2024/2025

(vi) Financial Regulations requirement: *Every six months and at each financial year end, a member other than a cheque signatory shall be appointed to verify bank reconciliations (for all accounts) produced by the RFO. The member shall sign the original bank statements (or similar document) as evidence of verification. This activity shall on conclusion be reported, including any exceptions, to and noted by the Council*

13. Ermington Parish Council Risk Assessment for year ending March 2026 and Statement of Internal Control

14. Travel Survey = Cllr Grafton

15. Four Rivers Dementia Alliance = Cllr Grafton

16. Ermington Cricket Club Pavillion and Toilets – Cllr Toms update re. toilets at Ermington Playing Field

17. Reports on allocated areas of responsibility:

- a) Ermington Parish Church liaison = Cllr Owens
- b) Community Speed Watch report = Cllr Owens
- c) Road Warden Scheme and maintenance of the speed cameras = Cllr Creese
- d) Assessment of Parish Footpaths = Cllr Owens
- e) Ermington Primary School liaison = Cllr Grafton
- f) Meet Your Councillor’s Clinic on 25 January 2025 and actions = Cllr Sumner
- g) Feedback from Four Rivers Dementia Alliance Annual General Meeting Monday 3rd February 2.00 pm at Ivybridge Rugby Club= Cllr Grafton
- h) Feedback from the Ermington Environmental Group = Cllr Dunlop

18. Parish Councillors working together – Cllr Grafton

19. Agree May 2025 Annual Parish Meeting format, date and time

20. Correspondence to note (some of the correspondences listed below can be seen on the parish website):

Parishioner – Ermington Village Fund  
Keep Britain Tidy - Let Us Know How Your Council Will Support the 10th Great British Spring Clean  
DCC - Temporary Traffic Notice - KEATON BRIDGE TO IVYBRIDGE ROAD, Ermington (TTRO2561881)  
SHDC - Careful Financial Management Keeps South Hams District Council Resilient  
Ermington Environmental - development of the recreational ground + creation of Nature Trail  
SHDC - Town and Parish Council Briefing - National Planning Guidance  
South Hams Ramblers - South Hams Way update  
Email from planning applicant - Goodman's Pet Cremations L.T.D – Questions answered by Parish Clerk

21. To agree any items for April 2025 agenda

22. To confirm the date of the next Parish Council Meeting

*Under the Openness of Local Government Bodies Regulations 2014 people may film, record, tweet, or blog from parish council meetings. The use of any images or sound recordings is not under the Parish Council's control. The Parish Council kindly asks that anybody intending to record the meeting inform the Chair prior to the meeting. The Clerk may record Parish Council meetings.*

**Agenda and minutes can be viewed on the Ermington Parish website - <http://www.ermingtonparish.com/parish-council/archives>**

To report highway issues - <https://www.devon.gov.uk/roadsandtransport/report-a-problem/>