

Ermington Parish Council

All members of Ermington Parish Council are hereby summoned to attend an Ermington Parish Council Meeting on **Tuesday 3 September 2024 at 7.30 pm** to be held in Ermington Reading Rooms for the purpose of transacting the following business.

Members of the public are welcome to attend.

Teresa Drew
Clerk to Parish Council

Date: 27 August 2024

AGENDA

1. Accept apologies for absence
2. Declarations of members' interest(s) in respect of any item on this agenda. Members are also reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at South Hams District Council, within 28 days of the change.

Code Of Conduct Complaint Assessment Decision Notice: Case Reference – RP/501340. The parishioner set out that Cllr Onley has never declared an interest in a planned A3121 traffic calming scheme and it is said by the Complainant that an interest exists because the Subject Member's property abuts this road. **Conclusion** - No further action should be taken, as the Subject Councillor was not required to declare a Disclosable Pecuniary interest.

3. Vacancies for five Parish Councillors - consider applications received for co-option
4. Report from Devon County Councillor Dan Thomas
5. Report from District Councillor Alison Dewynter
 - Enforcement of hedge height "The Spires" Church Road
 - Parishioner - Alarm mill workshops
 - The Mill vacant workshops lease review car parking provision
6. Public Open Forum - Questions and comments from members of the public to Parish Councillors, County & District Councillors (**a period of not more than 15 minutes**). After the public open forum members of the public are asked to respect the fact, this is a meeting to conduct council business after which the public may not speak – thank you.

7. Update on the speeding and traffic issues and line painting a pedestrian walkway on highway near shop in Ermington Village

8. Provision of an improved bus service for Ermington

South Hams Community Action – would the parish council be willing to support their work to undertake a survey in your parish to assess the needs of your residents for all forms of transport – both community and public transport. The findings will then be mapped against the existing provision. This will enable us to find evidence needed and then to work on identified gaps.

9. Resolve to approve the Parish Council Meeting minutes of 2 July 2024 (as previously circulated)

10. Planning - Councillors to view planning applications on SHDC website prior to meeting. To comply with consultation time limits, planning applications received after agenda publication may be considered at the meeting and any recommendations ratified at the subsequent meeting.

Planning Applications

- Devon County Council Planning Application at Strashleigh Hams Inert Processing and Recycling Facility, On Slip To A38 Westbound, Lee Mill, Plymouth PL21 9JP

Variation of conditions 3 (hours of operation) and 12 (external lighting) attached to permission DCC/3465/2012 (21/2810/12/CM) for inert recycling and treatment facility and material storage, to allow use of crushers and screens to pre-treat waste and produce secondary aggregates in conjunction with architectural recycling and concrete batching at Strashleigh Hams Inert Processing and Recycling Facility, On Slip To A38 Westbound, Lee Mill, Plymouth PL21 9JP 259996, 55292

The Waste Planning Authority has received a planning application for the above proposed development. The application was received on 17/07/24 and the target date for determination is the 16/10/24.

Reference: 2389/24/FUL Proposal: Change of use from current C1 (hotel and restaurant) to C3 (residential)

Site Address: Plantation House Totnes Road Ermington PL21 9NS

For information only:

Application Number: 2277/24/PDM Proposal: Application to determine if prior approval is required for a proposed change of use of agricultural barn to 1no dwellinghouse (Class C3) & for associated development (Class Q (a+b))

Location: Field At Sx615556 Ivybridge PL21 9JP

Reference: 2207/24/FUL Proposal: Erection of Roofed FYM Store and Roofed Loafing Yard

Site Address: Haye Farm, Ludbrook, PL21 0LL

10. Planning (continued)

To note the following planning applications:

Reference: 2150/24/FUL Proposal: Erection of agricultural building
 Site Address: Heavilands Barn, Hunsdon, Ivybridge, PL21 9JR

Reference: 2344/24/OPA Site Address: West Hill Top Farm, Westlake, PL21 9GU
 Proposal: Outline planning permission with all matters reserved for provision of a permanent agricultural worker's dwelling

2377/24/HHO Householder Application Site Address: Copperhayes, Hunsdon, Ivybridge, PL21 9JR
 Description: Householder application for demolition of garages & replace with timber framed garages

Planning Decisions

1661/24/FUL Full Planning Application Decision: Conditional Approval
 1979/24/ARC Approval of Details Reserved by Conditions Decision: Discharge of Conditions – Split Decision

11. Finance

(i) To note bank balances – Lloyds Bank Business Bank Account 9 July 2024 = £26,697.20
 Lloyds Bank Treasurers Account on 15 August 2024 = £16,367.38
 NatWest Bank = £70,000.00

(ii) Receipt – Bank Interest (Business Account) = £43.91 (09/07/2024)

(iii) Payments – resolve to make the following payments:

Description	Gross	VAT	Net
Parish Clerk – July 2024 salary and back pay	£940.34	-	-
Parish Clerk – August 2024 salary	£417.30	-	-
HMRC – Parish Clerk	£417.30		
DB Computer Repairs – maintenance of parish council website July 2024	£45.00	-	-
DB Computer Repairs – maintenance of parish council website August 2024	£45.00	-	-
Westcountry Woodland And Tree Management Ltd – footpath 10 in the parish consultancy work	£100.00	£16.67	£83.33
Reimbursement to Clerk – HostGator \$27.81 (£21.47 plus £0.64 sterling transaction fee) Hatchling plan which supports hosting for one domain name – ermingtonparish.com	£22.11	-	-
Reimbursement to Clerk – HostGator \$143.88 (£112.44 sterling plus £3.09 sterling transaction fee) Hatchling plan which supports hosting for one domain name	£115.53	-	-
PKF Littlejohn LLP review of Annual Governance & Accountability Return for year ended 31 March 2024	£252.00	£42.00	£210.00
Modbury Parish Council – Cllr Creese attendance at a strimmer's training	£100.00	-	-
eDF – Devon Air Ambulance Lights = 20 April 2024 – 22 July 2024	£59.48	£2.83	£56.65
Westcountry Woodland & Tree Mgt – re Footpath 10 (Square to Ermington Church)	£100.00	£16.67	£83.33
Source for Business (1 June – 1 August 2024) water service at the Reading Rooms	£38.52	-	-

(iv) Grant Request(s) – None

(v) To approve the Financial Statement and Earmarked Reserves

(vi) To review spend and income to date, against budget 2024/2025

(vii) Remembrance Day – RESOLVE to purchase the 2024 parish poppy wreath

(viii) To note the conclusion of the external auditor report 2023/24

(ix) RESOLVE to pay the Reading Rooms water bills by direct debit

12. RESOLVE to agree the Internal Auditor 2024/2025

13. Review Financial Regulations against the NALC Model Financial Regulations for Local Councils - The updated Model Financial Regulations compile essential procedures and financial guidelines for Councils to ensure efficient and transparent

14. Financial Regulations requirement - 2.2 Every six months and at each financial year end, a member other than a cheque signatory shall be appointed to verify bank reconciliations (for all accounts) produced by the RFO. The member shall sign the original bank statements (or similar document) as evidence of verification. This activity shall on conclusion be reported, including any exceptions, to and noted by the Council

15. Review the Members' Code of Conduct and Co-Option Policy

16. Reports on allocated areas of responsibility:

- a) Ermington Parish Church liaison = **Cllr Owens**
- b) Community Speed Watch report = **Cllr Dunlop**
- c) Ermington Environmental Group Climate Change and Biodiversity and support for Climate and Nature - Symposium 11th Oct = **Cllr Hannam**
- d) Road Warden Scheme and maintenance of the speed cameras = **Cllr Creese**
- e) Assessment of Parish Footpaths and update on repairs to FP10 (Honeys Field to the Parish Church) = **Cllr Owens**
- f) Public Transport and active travel options = **Cllr Dunlop**

17. Correspondence to note (*some of the correspondence listed below can be seen on the parish website*):

South Hams Community Action – Membership: membership provides essential support for sustaining South Hams Community Action services in the community. It enables us to provide information, support and advice as well as deliver projects, workshops, networking events and support volunteering across South Hams.

Annual membership £60 p.a (which equates to just £5 a month) entitles the parish council to:

- 1. Fortnightly funding updates, including information on the latest funding opportunities.
- 2. Reduced cost or free training sessions—new training coming soon includes quarterly volunteer induction training sessions.
- 3. Advance notice and access to events including forthcoming 'meet the funder' online sessions.
- 4. Policy templates.
- 5. Free one-to-one support including governance and organisational development, etc.
- 6. Signposting and advice for when you need to undertake DBS checks.
- 7. Opportunity to undertake free Quality Mark certification.
- 8. Free hire of our digital projector and screen and display boards (subject to availability)

DCC - Local Flood Risk Management Strategy Newsletter - Summer 2024

Parishioner - Alarm mill workshops

DCC - (South) Urgent Closure Temporary Traffic Notice - KEATON BRIDGE TO IVYBRIDGE ROAD, Ermington (TTRO2458722)
DG100-CGPATD243874803

Letter from Rebecca Smith MP

Emails from a parishioner – speeding in the village

18. To confirm date of the next Parish Council Meeting

Under the Openness of Local Government Bodies Regulations 2014 people may film, record, tweet, or blog from parish council meetings. The use of any images or sound recordings is not under the Parish Council's control. The Parish Council kindly asks that anybody intending to record the meeting inform the Chair prior to the meeting. The Clerk may record Parish Council meetings.

Agenda and minutes can be viewed on the Ermington Parish website - <http://www.ermingtonparish.com/parish-council/archives>

To report issues to the local Police. Members of the public who have a non-urgent matter to bring to the attention of their Local Policing Team, the easiest way of contacting them is - <https://www.devon-cornwall.police.uk/your-area/teams/ivybridge/Overview> or the contact form: <https://www.devon-cornwall.police.uk/your-area/teams/ivybridge/Contact>

To report highway issues - <https://www.devon.gov.uk/roadsandtransport/report-a-problem/>

Devon road works completed, current and future - <https://apps1.wdm.co.uk/Live/Devon/PBLC/PIP/Map.aspx?cg=sws>